



CGIA Board Meeting notes November 15, 2005

I. Attendance: George White, Steve Kunkle, Ruth Anne Harbison, Carol Ostergren, Mary Cook-Hurley, Ken Blankenship, Jeff Kapellas, Geney Terry, Matt Brown, John Ellison, Michael Byrne, Ray McDowell, Nadeem Shaikat, Bruce Joffe, Malcolm Adkins, Mark Clark, Emilio Solano

II. Internal Business:

1. Website Deployment Committee (G. White): CGIA website has successfully launched, good feedback, monthly updates, newflash will show as 'hot topics'

2. Treasurer's Report (S. Kunkel): see packet for status of budget, currently \$18k, membership needs to be beefed up, one CAP grant (Bruce Joffe) will be shortly closed out; metadata CAP grant being billed against, 10% CGIA contract management fee for these grants has been billed; the 10% CGIA contract management fee for the remaining 2 (USGS and Framework grant) can be billed now or as later as work is done. No invoice received yet for the final website work; it should be submitted shortly and will reflect the original allotment. CeeSharp letter was sent, no reply from them yet.

Web maintenance budget (G. White)—range of \$292-472 monthly dependent upon level of work and preparation of updates. Probably needs to be cut back, try to pin down to one update each month. Content/format changes actually require a significant level of preparation work. Web committee will brainstorm and make recommendations to the full Board on how to streamline formatting & other preparation issues and inform content providers (the rest of us on the board) how information should be prepared for posting to the website so that web site maintenance cost can be minimized.

3. Chair's Report (G. White): George briefly reviewed the packet that was provided to board members containing structure of coordination in CA, CGIA organizational approach, strategic initiatives, internal and external committees, committee membership, goals/tasks for each committee as outlined in packet. This is a work in progress, board members/committee heads, please give George feedback on these PowerPoint slides as they will become a reference document on how CGIA functions and be posted on the CGIA web site. George is happy to be invited into individual committee activities or just hear a report at scheduled telecons.

CGIA Calendar—CGIA events will be posted to the web, both integrated into the existing CGIA web calendar and to continue as a separate single sheet calendar for distribution to board members.

Current grant administration status:

- Metadata: 6 workshops accomplished, 2 left to plan and complete. Mary Tsui still needs venue/logistics assistance for Gold County area and SE area (eastern Riverside/Imperial)—some board members are assisting in making the necessary connections. Good report on the training for San Diego well attended and well received.
- CAP model data (B. Joffe) completed—as existing venues could accommodate his presentations, Bruce reduced travel costs charged to the grant and extends effort to include an LA County policy forum, the DLRI workshop on Oct. 19, and the URISA summit. Final report will be circulated to board members; final presentation may be held at CalGIS.
- CA Framework data plan (R. McDowell): RFQ drafted, small group reviewing and refining, optimistic for announcement of Nov. 21 or end of month. Also associated with this is the CA web-based framework survey available at <http://gis.ca.gov/council/survey.epl>. Please participate in the survey if you have not done so!
- Upcoming CAP grant solicitation (C. Ostergren): the 2006 CAP solicitation should be announced Dec. 1; will contain 5 categories: 1) metadata, 2) framework data service client development, 3) strategic and business plan development in support of the NSDI future directions 50-states initiative, 4) Canadian border data infrastructure project, 5) geographic information integration

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and analysis (replacing previous National Map category). More information forthcoming when available.

- Ray provided a brief recap on the effort for new members: idea is to engage regions and local stakeholders developing data in a series of workshops around the state to discuss the seven FGDC framework data layers as well as an additional 7-10 layers identified as key framework data for the California.

4. Filling Vacant Board Positions (2nd year seats end July 2006; 1st year seats end July 2007): the grouped nomination was carried forward, seconded, and passed unanimously. The following individuals were elected to the CGIA board:

- Emilio Solano, LA County, for county sector seat (1st year)
- Mark Clark, Tulare County, for county sector seat (2nd year)
- Jerry Davis, Professor of Geography at San Francisco State University, for educational seat (2nd year)
- Nadeem Shaukat, San Francisco Public Utilities Commission, for utility sector seat (2nd year)

5. Membership Committee—George will check with Dean to see if he can continue this effort of membership outreach.

III. External Business:

1. **Communication Committee (C. Ostergren)**—the first telecon discussion focused mostly on the regional RCG survey of 2004, hope to make this a less cumbersome task and the desire to web-enable the survey, with sections for core information to be updated as needed (current contact info, structure, meetings, url, etc) and then more narrative, substantive questions that can be updated annually (accomplishments, goals, issues, how CGIA/Council can help, etc). The committee also recommends a more structured approach to analyze the reports on a yearly basis to provide focus, recommendations, and action plans to CGIA and the Council. The Communication Committee will work with the Web Committee to move forward with web-enabling the survey and providing an initial analysis of the 2004 survey to glean common regional issues/challenges/best practices. Related to this is the need to build and streamline the email and contact database update process such that we make maintenance more efficient and generate email groupings/listserves as needed.
2. **Awards Committee** (M. Brown)—form for nomination submission will be reviewed by committee and posted to website around Dec 1. Committee will review submission criteria and develop timeline; possibly cut off nomination submission by CalGIS.
3. **Programs Committee:** We need a clarification about whether “program committee” is the right name. Maybe the focus changes to “outreach,” legislation, etc. dependent upon annual needs. George will call John to discuss.
 - 3.1. UC Berkeley Policy Forum was cancelled due to logistics issues.
 - 3.2. AG opinion (interpreted by John Ellison)—we are very pleased with this AG opinion; DLRI workshop brought up concerns about unfunded mandate to service data requests, really need to find funding solutions that result in minimal impact and increased data availability. More dialog is needed with Assessor Community to find a common solution, and this in turn will need a legislative effort. Possible next logical step may be a court case that tests the AG opinion.
 - 3.3. CGIA participation at CalGIS (G. White/ M. Cook-Hurley): likely to pull together a panel of regional representatives to discuss accomplishments, challenges, best practices. Also CAP grant

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discussion update, both of these notions would be part of the leadership track. Perhaps incorporate the results of the framework survey currently in progress. Ongoing meeting for

CalGIS program development. Highest early registration ever recorded, good papers, need more abstract submittals, keynote confirmed (Gene Trobia, Arizona GIS Coordinator), Santa Barbara is big draw, Committee looking at more keynotes and participation from Google, Microsoft, NOAA, DHS and is looking for other ideas—send your ideas to Mary Cook-Hurley.

4. **State Enterprise GIS** (M. Byrne): The State IT Council has adopted the IT plan; it now goes to the governor's office for approval. In mean time the component plans of the IT Plan need to be flushed out; one of those is GIS Architecture plan. Gary Darling has been detailed' to work on the State IT Plan for the GIS part. His role is to help articulate GIS infrastructure / architecture needs. He notes GIS activity is 'behind' the curve with respect to other committees.

Gary's tasks include

- Catch up, because the rest of the groups are already a head
- Plan for 'unveiling' events; e.g. CalGIS
- Prepare a 'straw-man' heading document
- Convene a group of leaders tackle each section

Timeline

- Expect 'straw-man' next two weeks
- Expect a first convening first two weeks in Dec.
- Expect a GIS infrastructure / architecture plan at CalGIS

CA Public Utilities Commission has published a 'recommendation' adopting the SBC-ATT-Verizon-MCI merger. In the recommendation they create a \$60M fund (California Technology Fund) for implementing broadband through out the state. There are many implications for the state and GIS use that need to be pursued.

IV. New Business:

- **URISA Policy Forum**—George went to the URISA Summit policy forum which was successful at generating information exchange and collaboration discussion on national policy issues facing the GIS community.
- ***Next meeting: January 17, 2006, 10:30-12 am*** Dial 605-990-0100, code 1090016#

Respectfully submitted,
Carol Ostergren, USGS